

Careers Leaders Catalogue

Colleges

1 | About The Careers & Enterprise Company

Our mission is to prepare and inspire young people for the fast-changing world of work. We help to connect schools and colleges to employers and external careers providers to bring inspiration and insight to young people by:

1. Rolling out employer engagement everywhere

2. Scaling up Gatsby Benchmarks and Careers Leaders

3. Testing, evaluating and sharing best practice

For further information on
The Careers & Enterprise Company:

www.careersandenterprise.co.uk

2 | Registration Process

In early May, The Careers & Enterprise Company set up a database of Careers Leaders interested in attending Careers Leader training programmes. An email was sent to all schools and colleges notifying them of the opportunity to register their interest in the Careers Leader training programme on The Careers & Enterprise website [here](#).

Careers Leaders were asked to register their interest using an online form and asked to confirm five criteria regarding their school or college at the point of registration.

Over 1,000 Careers Leaders have registered their interest. The database of registrations will be used to prioritise training places based on meeting the prioritisation indicators at the date of registration.

To ensure The Careers & Enterprise Company develops and maintains an accurate database of Careers Leaders interested in receiving training and prioritises places on a first come first served basis, all Career Leaders receiving training funded by The Careers & Enterprise Company will need to have registered their interest on this central database.

The Careers & Enterprise Company will not be able to offer funded training to any individual that is not registered on the central database.

The Careers & Enterprise Company will accept ongoing registrations through to December 2019 subject to availability of places.

3 | Introduction to the Careers Leaders Catalogue

The Careers & Enterprise Company is delighted to be funding training programmes for Careers Leaders in colleges. This document sets out the details of the training providers and programmes being offered.

We have sought to create a minimum offer to all Careers Leaders. We are proposing that regardless of location a Careers Leader should have a choice of:

- Accreditation - access to both an accredited and non accredited training
- Accessibility to training (training location) – access to provision within their region in addition to national provision

In addition we are proposing each Careers Leader has a choice of:

- Accreditation level - access to both L6 and L7 provision
- Provider type - at least one leadership & management, career based and HE based provider in any one region
- When they study - access to training that takes place in or out of college hours
- Residential – access to a training programme that offers learners a residential option

How it works

We encourage you to select the programme that is most appropriate to you and your college. Contact details for each provider are included in this catalogue.

Careers Leaders awarded a place will be able to review the offers via this catalogue of training programmes and will be required to complete their choice through an online form. The form will also confirm the name and contact details of their sponsoring SLT member. This will confirm that the college supports the choice of the provider and provides an additional contact.

Contact the training providers directly before making your final choice. The named contacts at each provider included in the catalogue will be more than happy to provide further information about their training programmes.

3 | Introduction to the Careers Leaders Catalogue

Coordination

This catalogue of training offers will also be communicated to those coordinating careers activities across a group of colleges. This will include Hubs, Opportunity Areas, Enterprise Adviser Network and any multi-academy trusts that have notified The Careers & Enterprise Company that they wish to coordinate training programmes across their colleges.

Where the Careers Leaders, or college is in a Hub, Opportunity Area or multi-academy trust where there's coordination, the lead coordinator is responsible for engaging the relevant Careers Leaders and training providers to coordinate training programme choices. The Careers & Enterprise Company will not provide any additional coordination of training programme offers.

Next steps and how to book

We encourage you to select the programme that is most appropriate to you and your college. Careers Leaders who have been awarded a place should:

- Review the relevant Careers Leaders Catalogue, which provides an overview of the programmes being offered
- Review provider flyers, which provide additional insight of each provider's funded programme/s
- Make their choices on the online selection portal
- Contact the training providers directly before making your final choice. The named contacts at each provider included in the catalogue will be more than happy to provide further information about their training programmes.

Colleges can contact providers directly to book additional places.

4 | Regional Offers

The following table sets out the programmes available in each region

Key  Higher Education  Leader & Management 	Accredited				Non- accredited	
	Level 6		Level 7		National	Regional
	National	Regional	National	Regional		
South East		 Canterbury Christ Church University  Career Development Institute	 Futures			 Canterbury Christ Church University  Career Development Institute  Canterbury Christ Church University
South West		 Career Development Institute		 Nottingham Trent University	 Nottingham Trent University  Career Development Institute  Ansbury	
London	 Canterbury Christ Church University	 Career Development Institute  Canterbury Christ Church University		 University of Warwick	 Ambition School Leadership  Career Development Institute  Canterbury Christ Church University	
East of England		 The East Careers Training		 The EAST Careers Training  Entrust Support Services		
West Midlands		 International Centre for Guidance Studies		 International Centre for Guidance Studies		

4 | Regional Offers

Key  Higher Education  Leader & Management 	Accredited				Non- accredited		
	Level 6		Level 7		National	Regional	
	National	Regional	National	Regional			
South East							
South West		 					
London		 					
East of England							
West Midlands							

5 | Providers

Please see below a list of relevant careers programme providers. To read more details, please click on the name of the provider.

[CLT02 - Ambition School Leadership](#)

[CLT03 - Ansbury](#)

[CLT07 - Canterbury Christ Church University](#)

[CLT08 - Career Connect](#)

[CLT09 - Career Development Institute](#)

[CLT11 - Entrust Support Services Limited](#)

[CLT13 - Futures](#)

[CLT15 - International Centre for Guidance Studies](#)

[CLT21 - Nottingham Trent University](#)

[CLT23 - RGG Associates Ltd](#)

[CLT26 - The EAST Careers Training \(Suffolk County Council\)](#)

[CLT29 - University of Huddersfield](#)

[CLT30 - University of Warwick](#)



CLT02 - AMBITION SCHOOL LEADERSHIP

Ambition School Leadership's programme

Summary of Programme	Ambition's new Careers Leadership Programme has a central focus developing leadership skills and behaviours in Careers Leaders and is underpinned by Ambition's ten years of expertise in leadership development. The programme includes conferences, webinars, partnerships' visits, peer learning groups and a toolkit of resources to develop careers strategies. Participants will gain access to our network of thousands of school leaders and Careers Leaders facing similar challenges. Our careers specialist partners will deliver a challenging curriculum that provides the technical skills and knowledge Careers Leaders need to succeed.
Key outcomes of programme	<p>Careers Leaders will have:</p> <ul style="list-style-type: none"> ▪ Developed a whole school careers strategy ▪ Increased their leadership capability and careers knowledge ▪ Created a network of Careers Leaders and other strategic partners
Target group	Schools, Colleges & SEND schools
Regional Availability	All
Expected Delivery Location (s)	Central Birmingham



CLT02 - AMBITION SCHOOL LEADERSHIP

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of assessment hours	Residential available to Careers Leaders?	Regional Availability
P5	Programme 1	4 day conferences, up to 10 webinars, impact project, 3 peer learning group meetings.	No accreditation	0	26	42	86	0	No	All

To discuss this opportunity

Contact name Shaun Reeve
 Contact phone number 020 3668 6865
 Contact email info@ambitionschoolleadership.org.uk
 Organisation website ambitionschoolleadership.org.uk/careers-programme



CLTo3 – Ansbury

Ansbury's programme

Summary of Programme	<p>A three and half day course with additional group mentoring linked to learning outcomes (skype/dial-in) and tailored to specific needs e.g. FE colleges</p> <p>Individual specialist learning support from experts in CEIAG, SEND and Leadership supporting individual learning goals</p> <p>Self-directed study</p> <p>Experiential learning</p> <p>Topics include:</p> <ul style="list-style-type: none"> ▪ Developing inspiring programmes ▪ Careers strategy ▪ Gatsby Benchmarks ▪ Careers frameworks ▪ Leadership principles applied to Careers Leadership ▪ Careers theory ▪ Models of career planning and decision making ▪ Post-16 routes ▪ Alternative provisions with levels and entry requirements ▪ An employer's perspective ▪ Effecting change ▪ Leadership in action ▪ Personal Development Plan ▪ College Development Plan ▪ Reflect, evaluate, review and engage with peer mentors
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CLTo3 – Ansbury

Key outcomes of programme	<ul style="list-style-type: none"> ▪ Development of the key roles and attributes that comprise careers leadership to ensure an inspiring careers programme ▪ Knowledge of Careers Strategy - theory and a range of different education and employment routes ▪ A plan for keeping the college's Careers programme, and staff continuous professional development, up to date going forwards ▪ A sustainable network of peer mentors
Target group	Schools, Colleges & SEND schools
Regional Availability	South West
Expected Delivery Location (s)	Wimborne, Dorset



CLTo3 – Ansbury

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of assessment hours	Residential available to Careers Leaders?	Regional Availability
P7	Programme 1	3.5 days cohort learning, 18 hours online group mentoring, 8 hours of individual support, 5 hours support for self directed learning	No accreditation	4	40	48	86	0	No	SW

To discuss this opportunity

Contact name Jules Benton
 Contact phone number 07884 438908
 Contact email Julie.benton@ansbury.co.uk
 Organisation website www.ansbury.co.uk



CLT07 - Canterbury Christ Church University

Programme 1 – Non-accredited London delivery

Summary of Programme	This course focusses on careers work in and around London. A clearly structured timetable focusses learning in the face to face sessions, leaving you free to put your learning into practice in your college between sessions and to reflect on the development of your role and the quality of the career provision. Over a period of 7 months you will build networks with colleges across London that will support the development of careers work for your students' particular needs.
Key outcomes of programme	<ul style="list-style-type: none"> ▪ Review, evaluate and develop current provision ▪ Clarify your role and responsibilities to lead and manage careers provision ▪ Maximise employer engagement
Target group	Schools, Colleges & SEND schools
Regional Availability	London
Expected Delivery Location (s)	London



CLT07 - Canterbury Christ Church University

Programme 2 – Non-accredited, flexible delivery, virtual learning environment

Summary of Programme	This course provides you with a flexible approach to learning and integrates it into your careers work in your college on a day by day basis. Each month you will complete a face to face learning session and another learning session accessed remotely. You will be able to put your learning into practice between monthly attendances and reflect on what you are learning and what it means to your role, your college provision and the experience of your students.
Key outcomes of programme	<ul style="list-style-type: none"> ▪ Review, evaluate and develop current provision ▪ Clarify your role and responsibilities to lead and manage careers provision ▪ Maximise employer engagement
Target group	Schools, Colleges & SEND schools
Regional Availability	London, South East
Expected Delivery Location (s)	Remotely (virtual learning environment) and London and/or Kent (face to face sessions).



CLT07 - Canterbury Christ Church University

Programme 3 - Non-accredited, flexible delivery

Summary of Programme	A clearly structured timetable focusses learning in the face to face sessions, leaving you free to put your learning into practice in your college between sessions and to reflect on the development of your role and the quality of the career provision in the college. Over a period of 7 months you will build networks within the group or across the region that will support the development of careers work in your college and better liaise with your feeder schools' courses too.
Key outcomes of programme	<ul style="list-style-type: none"> ▪ Review, evaluate and develop current provision ▪ Clarify your role and responsibilities to lead and manage careers provision ▪ Maximise employer engagement
Target group	Schools, Colleges & SEND schools
Regional Availability	London, South East
Expected Delivery Location (s)	London



CLT07 - Canterbury Christ Church University

Programme 4 - Non-accredited, fixed delivery, residential

Summary of Programme	This residential course provides you with time away from your college to reflect on your careers provision and to share ideas with those from different parts of the country and from different establishments. Six residential weekends minimise the time away from your college, but maximise the intensity of the opportunity free from distractions.
Key outcomes of programme	<ul style="list-style-type: none"> ▪ Review, evaluate and develop current provision ▪ Clarify your role and responsibilities to lead and manage careers provision ▪ Maximise employer engagement
Target group	Schools, Colleges & SEND schools
Regional Availability	All
Expected Delivery Location (s)	London and/or venues in the South East including Kent and Essex



CLT07 - Canterbury Christ Church University

Programme 5 - Accredited London delivery

Summary of Programme	This course focusses on careers work in and around London. A clearly structured timetable focusses learning in the face to face sessions, leaving you free to put your learning into practice in your college between sessions and to reflect on the development of your role and the quality of the career provision in the college. Over a period of 7 months you will build networks across London that will support the development of careers work in your college and better liaise with your feeder schools' courses too.
Key outcomes of programme	<ul style="list-style-type: none"> ▪ Review, evaluate and develop current provision ▪ Clarify your role and responsibilities to lead and manage careers provision ▪ Maximise employer engagement ▪ Receive accreditation for your learning
Target group	Schools, Colleges & SEND schools
Regional Availability	London
Expected Delivery Location (s)	London



CLT07 - Canterbury Christ Church University

Programme 6 – Accredited, flexible delivery, virtual learning environment

Summary of Programme	This course provides you with a flexible approach to learning and integrates it into your careers work in your college on a day by day basis. Each month you will complete a face to face learning session and another learning session accessed remotely. You will be able to put your learning into practice between monthly attendances and reflect on what you are learning and what it means to your role, your college provision and the experience of your students.
Key outcomes of programme	<ul style="list-style-type: none"> ▪ Review, evaluate and develop current provision ▪ Clarify your role and responsibilities to lead and manage careers provision ▪ Maximise employer engagement ▪ Receive accreditation for your learning
Target group	Schools, Colleges & SEND schools
Regional Availability	London, South East
Expected Delivery Location (s)	Remotely using our virtual learning environment with face to face sessions delivered in London and/or Kent



CLT07 - Canterbury Christ Church University

Programme 7 - Accredited, flexible delivery

Summary of Programme	A clearly structured timetable focusses learning in the face to face sessions, leaving you free to put your learning into practice in your college between sessions and to reflect on the development of your role and the quality of the career provision in the college. Over a period of 7 months you will build networks within the group or across the region that will support the development of careers work in your college and better liaise with your feeder schools' courses too.
Key outcomes of programme	<ul style="list-style-type: none"> ▪ Review, evaluate and develop current provision ▪ Clarify your role and responsibilities to lead and manage careers provision ▪ Maximise employer engagement ▪ Receive accreditation for your learning
Target group	Schools, Colleges & SEND schools
Regional Availability	London, South East
Expected Delivery Location (s)	London and/or South East



CLT07 - Canterbury Christ Church University

Programme 8 - Accredited, fixed delivery, residential

Summary of Programme	This residential course provides you with time away from your college to reflect on your careers provision and to share ideas with those from different parts of the country and from different establishments. Six residential weekends minimise the time away from your college, but maximise the intensity of the opportunity free from distractions.
Key outcomes of programme	<ul style="list-style-type: none"> ▪ Review, evaluate and develop current provision ▪ Clarify your role and responsibilities to lead and manage careers provision ▪ Maximise employer engagement ▪ Receive accreditation for your learning
Target group	Schools, Colleges & SEND schools
Regional Availability	All
Expected Delivery Location (s)	London and/or venues in the South East including Kent and Essex



CLT07 - Canterbury Christ Church University

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of assessment hours	Residential available to Careers Leaders?	Regional Availability
P12	Programme 1	Onsite 2 half-days pm, 3 hours employer visits, 96 hours self study, 36 hours tutorials, 3 x 3 hours accreditation support	No accreditation	7	28	78	96	26	No	London
P13	Programme 2	1.5 day pm plus 18 hours online, 3 hours employer visits, 96 hours self study, 36 hours tutorials 3x3 hours accreditation support	No accreditation	4	28	78	96	26	No	London, SE



CLT07 - Canterbury Christ Church University

Summary of programme offer

P14	Programme 3	1 day per month (total 39 hours), 3 hours employer visits, 96 hours self study, 36 hours tutorials,	No accreditation	7	28	78	96	26	No	London, SE
P15	Programme 4	Residential - A total of of 75 hours face-to-face plus tutorials, 3 hours employer 28 visits, 96 hours self study,	No accreditation	4	28	78	96	26	Yes	All
P16	Programme 5	Onsite 2 half-days pm, 3 hours employer visits, 96 hours self study, 36 hours tutorials, 3 x 3 hours accreditation support	Level 6 - 20 credits	7	28	78	96	26	No	London



CLT07 - Canterbury Christ Church University

Summary of programme offer

P17	Programme 6	1.5 day pm plus 18 hours online, 3 hours employer visits, 96 hours self study, 36 hours tutorials 3x3 hours accreditation support	Level 6 – 20 credits	4	28	78	96	26	No	London, SE
P18	Programme 7	1 day pm (total 39 hours), 3 hours employer visits, 96 hours self study, 36 hours tutorials, 3 x 3 hours accreditation support	Level 6 – 20 credits	7	28	78	96	26	No	London, SE



CLT07 - Canterbury Christ Church University

Summary of programme offer

P19	Programme 8	Onsite residential A total of 75 hours face-to-face plus tutorials, 3 hours employer visits, 96 hours self study, 3x3 hours accreditation	Level 6 - 20 credits	4	28	78	96	26	Yes	All
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To discuss this opportunity

Contact name Dr Anne Chant
 Contact phone number Tel: 0333 011 7083
 Contact email anne.chant@canterbury.ac.uk
 Organisation website www.canterbury.ac.uk



CLTo8 - Career Connect

Career Connect's programme

Summary of Programme	<p>The Career Connect Accredited Careers Leaders Programme gives managers the tools to become specialist Careers Leaders.</p> <p>The Careers Leader will develop the confidence and authority to design, implement and evaluate a whole-college improvement strategy that ensures progress towards all eight Gatsby Benchmarks. The programme provides a foundation for long-term improvement through blended learning modules, online resources and personalised support.</p> <p>The programme is flexible to accommodate Careers Leaders from a variety of professional backgrounds. This blended approach allows participants to share best practice; all activities allow participants to practically develop their careers plan whilst taking their organisation's approach into account.</p>
Key outcomes of programme	<p>By the end of the programme learners will be able to:</p> <ul style="list-style-type: none"> ▪ Lead and manage Career Development Work in their setting ▪ Plan and design Career Related Learning programmes ▪ Continuously improve Career Development work in their settings ▪ Practically develop their careers plan to meet the Gatsby Benchmarks
Target group	Schools, Colleges & SEND schools
Regional Availability	North West
Expected Delivery Location (s)	Greater Manchester, Liverpool City Region, Cheshire & Warrington, Lancashire and Cumbria.



CLTo8 - Career Connect

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of assessment hours	Residential available to CLs?	Regional Availability
P20	Programme 1	6 days (3 x 2), 1 review session, self study, accredited with 3-unit CCL	Level 6 - 20 credits	6	36	63	86	120	No	NW

To discuss this opportunity

Contact name Stewart Nicolson
 Contact phone number 0151 6007700
 Contact email registration@careerconnect.org.uk
 Organisation website www.careerconnect.org.uk



CLT09 - Career Development Institute

Programme 1 - Accredited

Summary of Programme	Four taught days and two half day workshops enabling 8 to 12 learners to develop skills, knowledge and authority to reach the Gatsby Benchmarks. Course content is customised for college Careers Leaders. Tutor supported self-directed learning: reflective journal and case study on programme impact/learning; contact with employer/education/training provider; Enterprise Co-ordinator/Adviser and LEP; use of documents/websites, C&EC online self-study materials and CDI Membership benefits. Tutor led individual discussion: programme learning/impact, future self/institution development needs and sharing results with line-manager/governor to promote the value of career guidance programmes. Learners can opt to accredit learning through the Level 6 CDI Certificate in Careers Leadership
Key outcomes of programme	<p>Learners will:</p> <ul style="list-style-type: none"> ▪ understand the Gatsby Benchmarks and be able to review current provision/plan and implement programme developments ▪ develop the knowledge, skills and authority to lead colleagues, make decisions, enact reforms and ensure their college is reaching the Gatsby Benchmarks ▪ develop themselves and their programme in the light of reflection, evaluation and new evidence ▪ know the sources of local and national support and information for future self and programme development
Target group	Schools, Colleges & SEND schools
Regional Availability	South East, South West, London
Expected Delivery Location (s)	London and all major towns/cities in the South East and South West regions. Please ask for more information.



CLT09 - Career Development Institute

Programme 2 – Non-accredited

Summary of Programme	Four taught days and two half day workshops enabling 8 to 12 learners to develop skills, knowledge and authority to reach the Gatsby Benchmarks. Course content is customised for college Careers Leaders. Tutor supported self-directed learning: reflective journal and case study on programme impact/learning; contact with employer/education/training provider; Enterprise Co-ordinator/Adviser and LEP; use of documents/websites, C&EC online self-study materials and CDI Membership benefits. Tutor led individual discussion: programme learning/impact, future self/institution development needs and sharing results with line-manager/governor to promote the value of career guidance programmes.
Key outcomes of programme	<p>Learners will:</p> <ul style="list-style-type: none"> ▪ understand the Gatsby Benchmarks and be able to review current provision/plan and implement programme developments ▪ develop the knowledge, skills and authority to lead colleagues, make decisions, enact reforms and ensure their college is reaching the Gatsby Benchmarks ▪ develop themselves and their programme in the light of reflection, evaluation and new evidence ▪ know the sources of local and national support and information for future self and programme development
Target group	Schools, Colleges & SEND schools
Regional Availability	South East, South West, London
Expected Delivery Location (s)	London and all major towns/cities in the South East and South West regions. Please ask for more information.



CLT09 - Career Development Institute

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of assessment hours	Residential available to Careers Leaders?	Regional Availability
P22	Programme 1	4 days, 2 x 0.5 day workshops, 6 hours tutorial/ coaching, self study	Level 6 - 20 credits	5	34	42	86	90	No	SE, SW, London



CLT09 - Career Development Institute

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of assessment hours	Residential available to Careers Leaders?	Regional Availability
P23	Programme 2	4 days, 2 x 0.5 day workshops, 6 hours tutorial/ coaching, self study	No accreditation	5	34	42	86	0	No	SE, SW, London

To discuss this opportunity

Contact name Claire Johnson
 Contact phone number 07947 385003 or 01384376464
 Contact email Claire.johnson@thecdi.net
 Organisation website www.thecdi.net



CLT11 - Entrust Support Services Limited

Entrust Support Services Limited's programme

Summary of Programme	<p>Whether you are new-to-role or an experienced manager, our non-accredited Careers Leader training will support your personal and career development.</p> <p>Through face-to-face training, you will gain the knowledge and skills needed to successfully develop and manage an effective careers programme which meets the Gatsby Benchmarks.</p> <p>The training, delivered, will focus on developing your leadership and management skills supporting you to set goals, manage people and achieve outcomes in the context of a college setting.</p> <p>Supported by online resources and tutorials, you will develop the skills and confidence you need to be successful in your role.</p>
Key outcomes of programme	<ul style="list-style-type: none"> ▪ To explore and develop leadership and management skills within a college setting ▪ To develop a strategic approach to implementing and managing an effective careers programme across a college ▪ To produce a plan to meet the 8 Gatsby Benchmarks, utilising local, regional and national resources. ▪ To implement a process of continual improvement to the careers programme based on evaluation and measuring impact.
Target group	Schools, Colleges & SEND schools
Regional Availability	East of England
Expected Delivery Location (s)	Based on the learners registered on the programme in a LEP area. We will deliver from a venue which is central for learners in each cohort.



CLT11 - Entrust Support Services Limited

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of assessment hours	Residential available to Careers Leaders?	Regional Availability
P25	Programme 1	4 days face-to-face delivery, 6 hours tutorial coaching.	No accreditation	4	26	42	86	2	No	EoE

To discuss this opportunity

Contact name Claire Barker
 Contact phone number 0333 300 1900
 Contact email careersleader@entrust-ed.co.uk
 Organisation website www.entrust-ed.co.uk


 The logo for 'Futures' features the word 'Futures' in a bold, sans-serif font. The letter 'u' is highlighted in a teal color, while the other letters are black. The logo is enclosed in a thin, light teal square border with small corner brackets.

CLT13 - Futures

Futures programme

Summary of Programme	<p>This programme assists those both new and experienced in careers to develop capacity as a Careers Leader.</p> <p>It will enable you to maximise your impact on your organisation's careers strategy, you will establish (or improve) your careers programme and ensure it is embedded throughout your organisation, meets statutory requirements and is tailored to the needs of your students.</p> <p>You will develop the knowledge, skills and confidence needed to design a careers curriculum, monitor your programme and evaluate its impact.</p> <p>You will gain tools and confidence to validate your position as a Careers Leader and secure buy-in from colleagues and SLT.</p>
Key outcomes of programme	<ul style="list-style-type: none"> ▪ Understand and perform the role of Careers Leader within your institution for maximum impact ▪ Develop a whole college careers and enterprise strategy to create an effective careers programme ▪ Meet statutory requirements for career development activity ▪ Develop competence in improving career development work by monitoring, reviewing and evaluating careers provision
Target group	Schools, Colleges & SEND schools
Regional Availability	All
Expected Delivery Location (s)	National coverage



CLT13 - Futures

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of assessment hours	Residential available to Careers Leaders?	Regional Availability
P28	Programme 1	3 days, 4 webinars, 4 hours assessor, 2 hours P2P, 2 hours alumni, self study, assessment	Level 6 – 20 credits	3	20	42	67	147	No	All

To discuss this opportunity

Contact name Liz Walters
 Contact phone number 0115 960 1284
 Contact email professionaldevelopment@futuresadvice.co.uk
 Organisation website www.futuresadvice.co.uk



CLT15 - International Centre for Guidance

Programme 1 - Accredited

Summary of Programme	<p>Careers leaders from all schools, colleges and SEND schools will benefit from learning together. Students will take the learning from taught sessions and apply it in their own colleges. This approach encourages a greater understanding of:</p> <ul style="list-style-type: none"> ▪ the issues of transition between secondary and tertiary providers ▪ the differences between vocational, foundation and academic learning options and requirements ▪ the application of good practice from different types of organisation <p>The programme includes both formative and summative assessment. Assessments have been designed to ensure that learners can demonstrate a wide range of professional understanding, knowledge and skills for practice including, report writing, professional resources and the use of models for reflective practice.</p>
Key outcomes of programme	<ul style="list-style-type: none"> ▪ The learning takes place through the participant's contextual location and application of new ideas, theories and concepts to their own setting ▪ The teaching approach provides opportunities for Career Leaders to meet and explore issues and to share practice from their settings as well as to develop new knowledge and skills ▪ The work-based element allows practical application of learning and further exploration in an appropriate setting ▪ The programme will utilise Enterprise Advisers and other local employers to provide inputs which help Careers Leaders to locate their practice within the broader context of work readiness



CLT15 - International Centre for Guidance

Programme 1 - Accredited

Target group	Schools, Colleges & SEND schools
Regional Availability	West Midlands, East Midlands, North West, North East
Expected Delivery Location (s)	Newcastle, Derby, Manchester and Birmingham (to be confirmed) with cohorts of between 15 and 20 learners. Where insufficient numbers do not allow for cohorts in specific regions to take place, those wishing to complete the accredited programme will be invited to attend a programme offered in Derby.



CLT15 - International Centre for Guidance

Programme 2 – Non-accredited

<p>Summary of Programme</p>	<p>Careers Leaders from all schools, colleges and SEND schools will benefit from learning together. Students will take the learning from taught sessions and apply it in their own colleges. This approach encourages a greater understanding of :</p> <ul style="list-style-type: none"> ▪ the issues of transition between secondary and tertiary providers ▪ the differences between vocational, foundation and academic learning options and requirements ▪ the application of good practice from different types of organisation <p>If demand is for a college specific course in a region we will negotiate this with regional or local leads.</p> <p>Assessment is through the submission of a portfolio of artefacts which are the products of evolving applied practice such as policies, schemes of work, lesson plans, newsletters and minutes of meetings. Portfolios will provide evidence for schools and colleges undertaking an Ofsted inspection or the Quality in Careers award.</p>
<p>Key outcomes of programme</p>	<ul style="list-style-type: none"> ▪ The learning takes place through the participant’s contextual location and application of new ideas, theories and concepts to their own setting ▪ The teaching approach provides opportunities for career leaders to meet and explore issues and to share practice from their settings as well as to develop new knowledge and skills ▪ The work-based element allows practical application of learning and further exploration in an appropriate setting ▪ The portfolio produced provides evidence for Ofsted and quality award submissions.



CLT15 - International Centre for Guidance

Programme 2 – Non-accredited

Target group	Schools, Colleges & SEND schools
Regional Availability	West Midlands, East Midlands, North West, North East, Yorkshire & Humber
Expected Delivery Location (s)	Open to deliver to cohorts of between 15 and 20 in the following areas (although this is flexible): Derby, Leicester, Birmingham, Coventry, Wolverhampton, Newcastle, Carlisle, Liverpool, Manchester, Leeds, Sheffield, York, North Allerton. Where insufficient numbers do not allow for cohorts in specific regions to take place, those wishing to complete the non-accredited programme will be invited to attend a programme offered in Derby.



CLT15 - International Centre for Guidance

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of	Residential available to Careers Leaders?	Regional Availability
P54	Programme 1	40 credits of level 6. 50 guided learning hours comprising 4 days face to face, 22 hours online and tutorial support	Level 6 – 40 credits	4	24	90	310	51	No	WE, EM, NW, NE, Y&H



CLT15 - International Centre for Guidance

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of	Residential available to Careers Leaders?	Regional Availability
P55	Programme 2	4 days face to face, 22 hours online and tutorial support	No accreditation	4	20	90	100	0	No	WE, EM, NW, NE

To discuss this opportunity

Contact name Nicki Moore
 Contact phone number 01332 159578
 Contact email n.moore@derby.ac.uk
 Organisation website www.derby.ac.uk/research/about-our-research/centres-groups/icegs/

CLT21 – Nottingham Trent University

Programme 1 – Accredited, fixed location - Nottingham (central city location)

Summary of Programme	This programme has been designed with the busy professional in mind. A platform of carefully constructed bite-size activities enables the synthesis of theory and practice, supporting the reflection and application of ideas to your own school/organisational context. The three days face-to-face contact are vital in establishing supportive relationships and promoting the sharing of good practice, which are key to successful outcomes. On-going support and feedback is embedded within the structure. Students can gain accreditation and these credits can be transferred onto the Masters/Postgraduate Certificate in Career Development or the QCD - all available via a blended learning route.
Key outcomes of programme	<p>The course will equip Careers Leaders to:</p> <ul style="list-style-type: none"> ▪ Apply knowledge and understanding of key theoretical, political and ethical positions in the context of their role ▪ Evaluate the college's careers provision utilising the Gatsby Benchmarks and generate action plans to enhance provision ▪ Apply understanding of leadership skills to advocate for, and manage strategic and sustainable change within the school ▪ Enhance personal effectiveness within their role as a career professional
Target group	Schools, Colleges & SEND schools
Regional Availability	All
Expected Delivery Location (s)	Nottingham Trent University City Campus

CLT21 – Nottingham Trent University

Programme 2 – Non-accredited, fixed location – Nottingham (central city location)

Summary of Programme	This programme has been designed with the busy professional in mind. A platform of carefully constructed bite-size activities enables the synthesis of theory and practice, supporting the reflection and application of ideas to your own school/organisational context. The three days face-to-face contact are vital in establishing supportive relationships and promoting the sharing of good practice, which are key to successful outcomes. On-going support and feedback is embedded within the structure.
Key outcomes of programme	<p>The course will equip Careers Leaders to:</p> <ul style="list-style-type: none"> ▪ Apply knowledge and understanding of key theoretical, political and ethical positions in the context of their role ▪ Evaluate the college's careers provision utilising the Gatsby Benchmarks and generate action plans to enhance provision ▪ Apply understanding of leadership skills to advocate for, and manage strategic and sustainable change within complex college structures ▪ Enhance personal effectiveness within their role as a career professional
Target group	Schools, Colleges & SEND schools
Regional Availability	All
Expected Delivery Location (s)	Nottingham Trent University City Campus

CLT21 – Nottingham Trent University

Programme 3 – Accredited, flexible location – Nottingham (central city location) or other suitable locations (see below)

Summary of Programme	This programme has been designed with the busy professional in mind. A platform of carefully constructed bite-size activities enables the synthesis of theory and practice, supporting the reflection and application of ideas to your own college context. The three days face-to-face contact are vital in establishing supportive relationships and promoting the sharing of good practice, which are key to successful outcomes. On-going support and feedback is embedded within the structure. Students can gain accreditation and these credits can be transferred onto the Masters/Postgraduate Certificate in Career Development or the QCD - all available via a blended learning route.
Key outcomes of programme	<p>The course will equip Careers Leaders to:</p> <ul style="list-style-type: none"> ▪ Apply knowledge and understanding of key theoretical, political and ethical positions in the context of their role ▪ Evaluate the college's careers provision utilising the Gatsby Benchmarks and generate action plans to enhance provision ▪ Apply understanding of leadership skills to advocate for, and manage strategic and sustainable change within complex college structures ▪ Enhance personal effectiveness within their role as a career professional
Target group	Schools, Colleges & SEND schools
Regional Availability	East Midlands
Expected Delivery Location (s)	Nottingham Trent University City Campus or if suitable accommodation can be provided by the learners' organisation this can be delivered at a venue/institution of the cohort's choice, requiring a minimum of 10 students per cohort.

CLT21 – Nottingham Trent University

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of assessment hours	Residential available to Careers Leaders?	Regional Availability
P36	Programme 1 – Accredited, fixed location	3 days on-site face-to-face delivery; 21 hours comprising online collaborative activities and 1-1 tutorials; 86 hours of online guided activities	Level 7 – 30 credits	3	16	42	86	172	No	All

CLT21 – Nottingham Trent University

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of assessment hours	Residential available to Careers Leaders?	Regional Availability
P37	Programme 2 – Non-accredited, fixed location	3 days on-site face-to-face delivery; 21 hours comprising online collaborative activities and 1-1 tutorials; 86 hours of online guided activities	No accreditation	3	16	42	86	0	No	All

CLT21 – Nottingham Trent University

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of assessment hours	Residential available to Careers Leaders?	Regional Availability
P38	Programme 3 – Accredited, flexible	3 days face-to-face delivery; 21 hours comprising online collaborative activities and 1-1 tutorials; 86 hours of online guided activities	Level 7 – 30 credits	3	16	42	86	172	No	EM

To discuss this opportunity

Contact name Jo McFadden
 Contact phone number 0115 848 5816
 Contact email jo.mcfadden@ntu.ac.uk
 Organisation website <https://www.ntu.ac.uk>
 Find via the Course Search.



CLT23 - RGG Associates Ltd

RGG Associates programme

Summary of Programme	Five full day workshops with colleagues from neighbouring schools/colleges to cover: the role of Careers Leaders, the development of a careers programme, review of leadership and management skills, understanding of the student's career decision making processes and developing resources and careers information including LMI. Individual coaching sessions are held at your workplace or via Skype to support achievement of the Certificate in Careers Leadership. Personal reflection through assignments, professional discussion and reports undertaken is encouraged which will help you to reflect on the development of your role and careers programme and be used as evidence for the Certificate.
Key outcomes of programme	<ul style="list-style-type: none"> ▪ Become an effective Careers Leader by understanding the principles, responsibilities, strategies and management skills involved ▪ Be able to plan, implement and monitor the development of a whole school/college careers programme ▪ Source resources and information related to careers, options post 16 and 18 and LMI to support student career decision making ▪ Achieve the Certificate in Careers Leadership (3 units) accredited by OCR
Target group	Schools, Colleges & SEND schools
Regional Availability	North East, Yorkshire & Humber
Expected Delivery Location (s)	York, Hull, Grimsby, Middlesbrough, Durham, Gateshead



CLT23 - RGG Associates Ltd

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of assessment hours	Residential available to CLs?	Regional Availability
P41	Programme 1	6 days face to face, 5 hours coaching	Level 6 - 20 credits	5	16	43	77	165	No	NE, Y&H

To discuss this opportunity

Contact name Claire Grimwood / Erica Rowell
 Contact phone number 07816 196 073 / 07976 937 162
 Contact email claire@rggassoc.co.uk / erica@rggassoc.co.uk
 Organisation website www.rggassoc.co.uk

CLT26 - The EAST Careers Training (Suffolk County Council)

Programme 1 - Accredited

Summary of Programme	An accredited programme delivered by expert facilitators with strong understanding of careers provision in the East of England. This course will enable you to develop your skills and knowledge and provide opportunities to share practice across diverse educational settings in the region. A range of assessment methods will be used to develop your understanding and complement the work you will be doing. You will be supported by expert assessors and employer mentors and have access to a range of resources via an online portfolio. Successful completion of the course will lead to a Level 6 Certificate in Careers Leadership.
Key outcomes of programme	<ul style="list-style-type: none"> ▪ Lead and manage careers provision in a college ▪ Co-ordinate careers provision in a college ▪ Develop networks and partnerships working in the context of careers provision in a college ▪ Gain a Level 6 Careers Leader accreditation
Target group	Schools, Colleges & SEND schools
Regional Availability	East of England
Expected Delivery Location (s)	East of England - Norfolk and Suffolk, Cambridgeshire and Peterborough, Hertfordshire.

CLT26 - The EAST Careers Training (Suffolk County Council)

Programme 2 – Non-accredited

Summary of Programme	A non-accredited programme delivered by a range of expert facilitators with strong understanding of careers provision in the East of England. This course will enable you to develop your skills and knowledge and provide opportunities to share practice across diverse educational settings in the region. You will be required to submit evidence that shows you have developed careers provision in your setting as a result of attending this course. You will be supported by a mentor and have access to a range of resources via an online portfolio.
Key outcomes of programme	<ul style="list-style-type: none"> ▪ Lead and manage careers provision in a college ▪ Co-ordinate careers provision in a college ▪ Develop networks and partnerships working in the context of careers provision in a college
Target group	Schools, Colleges & SEND schools
Regional Availability	East of England
Expected Delivery Location (s)	East of England - Norfolk and Suffolk, Cambridgeshire and Peterborough, Hertfordshire

CLT26 - The EAST Careers Training (Suffolk County Council)

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of assessment hours	Residential available to Careers Leaders?	Regional Availability
P50	Programme 1	6.5 days face to face training, education and employer visits, individual support, accredited Level 6 careers leadership qualification	Level 6 – 20 credits	6.5	30	50	86	155	No	EoE

CLT26 - The EAST Careers Training (Suffolk County Council)

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of assessment hours	Residential available to CLs?	Regional Availability
P51	Programme 2	6.5 days face to face training, education and employer visits, individual support	No accreditation	6.5	30	47	86	0	No	EoE

To discuss this opportunity

Contact name Jacqui Phipps
 Contact phone number 07718 159 845
 Contact email Jacqui.phipps@suffolk.gov.uk
 Organisation website www.careersandenterprisenetworkeast.org/

CLT29 - University of Huddersfield

University of Huddersfield's programme

Summary of Programme	<p>Postgraduate Certificate in Career Leadership. This will be an accredited level 7 (Masters level) course and will be available from September 2018.</p> <p>The PG Cert will consist of two, 30 credit modules</p> <p>The Guidance Network - Focuses on the networks and contexts in which guidance work is carried out. The module addresses underpinning theories of careers education, information, advice and guidance</p> <p>Leadership and Management in Career Education and Development - this module will develop the students understanding of theories of leadership, management and the organisation of professional practice within the career education and development sector</p>
Key outcomes of programme	<ul style="list-style-type: none"> ▪ Evaluate and critically appraises guidance theory and policy ▪ Critically evaluate principles of curriculum planning, design and delivery in relation to Careers Education and Guidance programmes ▪ Consider and reflect critically on the relevance of organisational theory to leadership, decision-making and working relationships with stakeholders ▪ Critically explore the relationship between leadership, management and organisational development.
Target group	Schools, Colleges & SEND schools
Regional Availability	Yorkshire & Humber, North West
Expected Delivery Location (s)	University of Huddersfield

CLT29 - University of Huddersfield

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of assessment hours	Residential available to Careers Leaders?	Regional Availability
P52	Programme 1	PG Cert in CL inc. 2, 30 credit modules, each comprising 60 hours face to face, 140 hours independent study, 100 assessment	Level 7 – 60 credits	0	24	120	280	200	No	NW, Y&H

To discuss this opportunity

Contact name Jodie Boyd
 Contact phone number 01484 478217
 Contact email j.boyd@hud.ac.uk
 Organisation website www.hud.ac.uk



CLT30 - University of Warwick

University of Warwick's programme

Summary of Programme	Blending face to face and online/on site activities, this programme will cover the career development theory, policy and practice you need for the leadership, management, coordination and networking central to the Careers Leader role. Drawing on your college's own assessment against the Gatsby benchmarks you will use course content and labour market information to shape your own careers programme as well as specify what you will need to implement it and how you can evaluate and demonstrate its impact.
Key outcomes of programme	<ul style="list-style-type: none"> ▪ Creative design of careers programmes to meet Gatsby benchmarks ▪ Individual, social and global influences on career development and how these can be used to understand the individual perspectives of students, parents, teachers, employers and other stakeholders. ▪ Gathering and interpreting labour market information to inform careers programmes and all forms of career guidance practice, whoever delivers it. ▪ Evaluating careers programmes to demonstrate impact and continuous improvement.
Target group	Schools, Colleges & SEND schools
Regional Availability	All
Expected Delivery Location (s)	The two day residential, one day follow up at the University of Warwick in Coventry.



CLT30 - University of Warwick

Summary of programme offer

REF	Programme	Description	Accreditation Level	Days out of School	Programme duration (In weeks)	No. of contact hours	Self-Study hours	No. of assessment hours	Residential available to Careers Leaders?	Regional Availability
P59	Programme 1	Postgraduate Award 'Careers Leadership in Schools'. 2-day residential plus 1 day peer-to-peer visits	Level 7 – 30 credits	3	15	24	86	90	Yes	All

To discuss this opportunity

Contact name Gill Frigerio
 Contact phone number 024 7652 4617
 Contact email cll@warwick.ac.uk
 Organisation website warwick.ac.uk/pgacareersleadership

The Careers & Enterprise Company

2-7 Clerkenwell Green London

EC1R 0DE

 **@CareerEnt**

www.careersandenterprise.co.uk